



**NORTH DAKOTA**  
EDUCATIONAL TECHNOLOGY COUNCIL

ETC Quarterly Meeting Minutes  
February 27, 2018

Present:	Nancy Bollingberg	Shelly Christensen	Ann Ellefson
Jeff Fastnacht	Darin King	Jeff Rerick	Shawn Riley
Mark Wagner			
Absent:	Darrin Roach	Ross Roemmich	Karl Lembke
Bette Nelson			
Staff:	Rosi Kloberdanz	Alan Peterson	Jane Hovda
Deborah Janzen			

Jeff called the meeting to order at 11:40 am

Mark Wagner, CTE Acting Director and Executive Officer/Assistant State Director, is the CTE Representative. He replaces Wayne Kutzer, who retired in February 2018.

Approval of Agenda

Rosi Kloberdanz requested adding “School Visits” to Council, Staff, and Linkage Reports. Darin King approved the agenda as changed. Jeff Rerick seconded the motion which passed unanimously (Yes: Bollingberg, Christensen, Ellefson, Fastnacht, King, Rerick, Riley; Absent: Baesler, Roach, Roemmich, Wagner)

Consent Agenda

Ann Ellefson approved the agenda as presented. Darin King seconded the motion which passed unanimously. (Yes: Bollingberg, Christensen, Ellefson, Fastnacht, King, Rerick, Shawn; Absent: Baesler, Roach, Roemmich, Wagner)

Recognition activities

Tabitha Teel – Appointed to the Governor’s Innovative Education Task Force Advisory Committee.

Alan Peterson- Appointed to the Board of Directors for the North Central Council for Educational Media Services or NCCEMS. (Vice-Chair)

## Old Business

*GP-7E Template* - Nancy Bollingberg approved the addition of the Committee Template to the Governance Process Policies, GP-7E. Jeff Rerick seconded the motion which passed unanimously. (Yes: Bollingberg, Christensen, Ellefson, Fastnacht, King, Rerick, Shawn; Absent: Baesler, Roach, Roemmich, Wagner)

*Unification Process* - Shawn Riley reported on the progress of the Unification Process. The legislature asked ITD to pause the process to verify the process meets legislative intent. Shawn Riley will be meeting with legislative committees the week of March 19, 2018 to answer questions concerning the process.

*MIS03 Vertical Reporting* Jane Hovda reported on a task force to address MIS03 vertical reporting issues. The MIS03 Task Force members are Tracy Korsmo, from ITD; Dorice Miller, Jamie Krouse, and Ross Roemmich, DPI; Jane Hovda, ETC; and Bob Baumann, PowerSchool. The Task Force hopes to have Phase One "Course and Teacher Information," implemented by June 1, 2018, and plans to have a beta group in place by Fall 2018.

*Statewide Education Reporting Meeting* Rosi Kloberdanz is convening a meeting to begin discussions on Statewide Education Reporting improvements. The first meeting is February 28, 2018.

## New Business

*ND K-20W Cyber Education Curriculum Initiative* - Shawn Riley addressed the ND K-20W Cyber Education Initiative. Rosi Kloberdanz convened a group comprised of a number of state agencies, including K-12 and higher ed, as well as workforce and business/industry partners. The vision: *Have the most advanced, effective, efficient, integrated K-20 Cyber Workforce in the nation (World Class)*. The group plans to have a close-to-final draft report prepared by end of June, 2018.

*K-12 IT Emergency Operations Plan* Rosi Kloberdanz reported on the preparation of a K-12 IT Emergency Operations Plan. An operations plan has been made. The security operations plan is being redrafted into a set of "quick checklists" to help schools recover from a variety of online security situations.

## Council Development

Martha Greenway led Strategic Planning exercises to begin putting together a plan for ETC's future.

## Policy Reviews

Nancy Bollingberg affirmed the *Executive Limitations Policies* as presented. Jeff Rerick seconded the motion which passed unanimously. (Yes: Bollingberg, Christensen, Ellefson, Fastnacht, King, Rerick; Absent: Baesler, Riley, Roach, Roemmich, Wagner)

Rosi Kloberdanz, Alan Peterson, and Jane Hovda highlighted items in the Results Policies Reports.

## Debriefing

Two Council members responded that the meeting was satisfactory.

The next meeting is Wednesday, 9:30 am -12:00 pm, May 2, 2018 via ITV.

Jeff Fastnacht adjourned the meeting at 1:05 pm.