



NORTH DAKOTA
EDUCATIONAL TECHNOLOGY COUNCIL

ETC Quarterly Meeting Minutes
December 12, 2017

Present:	Nancy Bollingberg	Shelly Christensen	Ann Ellefson
Jeff Fastnacht	Bette Nelson	Jeff Rerick	Shawn Riley
Darrin Roach	Ross Roemmich		
Absent:	Darin King	Wayne Kutzer	Karl Lembke
Staff:	Rosi Kloberdanz	Alan Peterson	Deborah Janzen

Jeff Fastnacht called the meeting to order at 10:20 am.

Matt Lonn, NDCDE Director of Statewide Projects was introduced to the Council.

Correspondence

ETC received an open records request on December 7, 2017 for a copy of the September meeting minutes and the ETC, EduTech, and NDCDE budgets through October 31, 2017. These documents are in the Council Document for this meeting. I sent the requested documents to the requester on December 8, 2017. The Council advised that meeting minutes should be distributed only after they have been approved.

Approval of Agenda

Jeff Fastnacht approved the agenda as changed. Shawn Riley will call in as available. His presentation will be moved to his availability.

Consent Agenda

Nancy Bollingberg moved to approve the consent agenda as changed. Shelly Christensen seconded the motion which was approved unanimously.

Recognition activities

- Plaque to Lisa Feldner
- Alan’s Superintendent License has been renewed through 2022
- Alan was nominated for three separate Governor’s Awards
- ETC EduTech and NDCDE service awards
 - Three years
 - Bryan Ackley, NDCDE Curriculum Support Specialist, 3 years
 - Eric Benson, NDCDE Customer Technical Support Specialist, 3 years
 - Kasey Bitz, NDCDE Physical Education/Health Instructor – 3 years

- Kayla Christopherson, NDCDE Mathematics Instructor – 3 years
- Steve Deziel, EduTech ITS, 3 years
- Katherine Larson, NDCDE English Instructor, 3 years
- Kari Sova, NDCDE Social Studies Instructor – 3 years
- Kelly Tebben, NDCDE English Instructor, 3 years
- Michelle Thielen, NDCDE Science Instructor, 3 years
- Five year
 - Jeremy Holkup, EduTech ITS, 5 years
 - Alissa Martin, NDCDE Learning Services Manager, 5 years
 - Michael Miller, NDCDE LMS Manager, 5 years
 - Kelly Rexine, EduTech ITS, 5 years
 - Steven Ring, NDCDE Business Manager, 5 years
 - David Zwingel, PowerSchool Specialist, 5 years
- Fifteen Years
 - Deborah Janzen, ETC Administrative Assistant, 15 years
- 20 years
 - Don Simon, PowerSchool Specialist, 20 years
 - Walter Valovage, NDCDE Science/Health Instructor, 20 years

Council, Staff and Linkage Reports

Jeff Rerick reported on NDATL. The Fall Face-to-Face Conference drew 200 attendees. The group was challenged by an excellent keynote speaker. The 2017 marks the beginning of the move to one conference per year. More preconference events are being planned for the 2018 event.

Kirsten Baesler reported on the work of the NDDPI Steering Committee. The first step is to determine the North Dakota Education vision. The steering committee has met twice, with a third meeting scheduled for January 2018.

Old Business

Rosi Kloberdanz presented her observations for planning. She recommended a survey of Council members in terms of policy governance and projects. ETC needs to create a direction which aligns with the Governor's Innovation Education Taskforce, the DPI mission and vision, ESSA; which includes cyber security. ETC as a coordinating body.

Bob Baumann, PowerSchool Manager, reported that the teachers' screens in PowerSchool will be upgraded to match the MIS03 screen in the DPI site. How to report the non-instructional courses continue to be investigated. A meeting with Ross, Tracy, Jane and Bob is scheduled. The target is to have a solution by fall 2018.

Council charges the Director to set up a meeting with appropriate partners to discuss problems and formulate a plan to make the state reporting more efficient.

New Business

Rosi Kloberdanz reported on ND Cybersecurity Education Initiative. The first meeting is scheduled for Friday, January 26, 2017. Participants have been invited from ETC, NDCDE, EduTech, the Governor's Office, Higher Ed, ITD, DPI, Palo Alto, TechND, Dakota Carrier Network, National Integrated Cyber Education Research Center, and NDCTE.

Council Development

Shawn Riley presented an update on the shared services. He addressed Council members questions and described the forthcoming activities for the shared services/unification process. The Council requested that Rosi communicate the progress of the Unification/Shared Services process to the Council.

Policy Reviews

Progress Report on Results Policies were included in the Council Document package.

Debriefing-See Debriefing Addendum on the next page.

The next meeting February 27, 2018

Jeff adjourned the meeting at 12:00 pm.