



NORTH DAKOTA
EDUCATIONAL TECHNOLOGY COUNCIL

May 1, 2017 Meeting Minutes

<i>Present:</i>	Ann Ellefson	Nancy Bollingberg	Shelly Christensen
Jeff Fastnacht	Lisa Feldner	Wayne Kutzer	Karl Lembke
Bette Nelson	Jeff Rerick	Shawn Riley	Darrin Roach
Ross Roemmich	Dan Sipes		
<i>Staff:</i>	Jane Hovda	Alan Peterson	Dave Skogen
Deborah Janzen			

Jeff Fastnacht called the meeting to order at 9:30 am

Introduction of New Members

Shawn Riley – New CIO of ITD

Karl Lembke – New School Board Association Representative

Approval of Agenda

Wayne Kutzer moved to approve the agenda. Nancy Bollingberg seconded the motion which passed unanimously.

Consent Agenda

Ross Roemmich moved to approve the consent agenda. Shelly Christensen seconded the motion which passed unanimously.

Old Business

Council and staff members; Dan Sipes, Alan Peterson, Jane Hovda, Lisa Feldner, Wayne Kutzer, and Ann Ellefson; updated the Council on the results of the 2017 Legislation. All entities statewide received less funding than the previous biennium.

ETC Director Hiring Process Update

The Council decided to repost the ETC Director position. Dan Sipes moves to distribute the job posting to Council members with a May 5 deadline for changes to the description. ITD will send out the job advertising the position for a May 19, 2017 deadline. The Current Hiring committee will continue their work to hire the ETC Director. The five qualified applicants who have already applied will be contacted

asking if they continue to be interested. Nancy Bollingberg seconds the motion which passed unanimously.

Alan Peterson reviewed the NDCDE Report on the CTE Application Process. NDCDE currently offers courses that are recognized by NDCTE as eligible for CTE funding and are considered part of an official program of study: Agriculture, Marketing, Health Sciences, Family and Consumer Science, and Business.

New Business

Dan, Lisa, Alan, and Shelly will coordinate an ETC Director orientation plan.

Committee: ETC Director Orientation Committee

- 1) Purpose: Prepare a New ETC Director Orientation plan
- 2) Membership
 - a) Shelly Miller/Dan Sipes
 - b) Lisa Feldner
 - c) Alan Peterson
- 3) Authority: Prepare an orientation plan. Committee will determine the person responsible to carry out the plan; "Orientation Manager". ETC, EduTech, CDE, ITD, and DPI staff members, Council members, and others will work with the Orientation Manager in preparing the ETC Director for the position.
- 4) Term: 10 months expiring on March 1, 2018.

The Council agreed to the ETC Director Orientation Committee members by consensus.

Other Business

Appoint Nominating Committee #

Committee: ETC Nominating Committee

- 1) Purpose: Prepare a slate of Chair and Vice-chair candidates
- 2) Membership
 - a) Nancy Bollingberg
 - b) Bette Nelson
- 3) Authority: Prepare a slate of Chair and Vice-chair candidates to present to the Council
- 4) Term: through the election of the 2017-18 officers

Ross Roemmich moved to accept the committee, Ann Ellefson seconded the motion which passed unanimously.

Policy Reviews

GP-2/2E: Governing Style

Jeff Rerick moved to approve the change in GP-2E, section IV. Budget to “The Council shall review the biennial budget to be presented and require a summary report of revenues and expenditures”; and to affirm the GP-2/2E policies as changed. Nancy Bollingberg seconded the motion which passed unanimously.

(Yes: Bollingberg, Christenson, Ellefson, Fastnacht, Feldner, Lembke, Kutzer, Nelson, Rerick, Riley, Roemmich;
Absent: Roach)

Progress Report on Results Policies

Jane Hovda and Alan Peterson highlighted items from the written Council Reports and answered Council members’ questions.

Council, Staff and Linkage Reports

Jeff Rerick invited input for presentations for the October NDATL Conference.

School boards association will be replacing the Executive Director in June 2017.

Alan reported that there

Next Meeting will be held September 11, 2017

Jeff adjourned the meeting at 11:45 am.